



Office: #3A 3023 21 St NE Calgary AB T2E 7T1  
 Discovery Lodge Tel (403) 637-2997  
 Email [discoverylodge@vti.ca](mailto:discoverylodge@vti.ca) Web [www.vti.ca](http://www.vti.ca)

## DISCOVERY LODGE RENTAL CONTRACT

Name of Group: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Prov: \_\_\_\_\_ PC: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Email: \_\_\_\_\_

Number of people in group: #Adults \_\_\_\_\_ #Children Under 12 \_\_\_\_\_ #Children Under 5 \_\_\_\_\_

Arrival date: \_\_\_\_\_ Arrival time: \_\_\_\_\_

Departure date: \_\_\_\_\_ Departure time: \_\_\_\_\_

Meals required:  Yes  No      We will do our own cooking  Yes

Using:  Lodge  Chapel (Sound equipment also available to rent)

**A \$250 reservation/damage deposit is required to confirm your booking.** It will be returned in whole or in part pending any damage to any of the Discovery Lodge buildings you used or the grounds, at your departure (if it is to be returned to you, it will be deducted from the regular fees owed). Please send the deposit to the VTI office address above or contact Discovery Lodge Booking agent for Credit Card payment of deposit.

Payment of Deposit: Method of Payment Cheque  VISA  MasterCard  Amex

Date of Payment: \_\_\_\_\_

**If cancellation occurs within 30 days of your arrival date, your deposit is non-refundable. If cancellation occurs prior to 30 days of your arrival date, your deposit will be refunded, less a \$50 administration fee.**

***We agree to rent VTI's Discovery Lodge under the terms and conditions noted in this contract. We also agree to abide by the VTI Facility Usage Guidelines (Available online or upon arrival at Discovery Lodge):***

**Person authorized to sign on behalf of the rental group:**

\_\_\_\_\_  
 Name (printed)

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Name of rental group (printed)

Payment may be made by cheque (made out to Venture Teams International), VISA, MasterCard or Amex:

VISA  MasterCard  Amex # \_\_\_\_\_

Expiry: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Signature(Required): \_\_\_\_\_

**NOTE: Payment of all outstanding fees is due prior to departure.**

**Receipt for deposit is available to be sent to address above unless otherwise specified.**

## Invoice and Payment Schedule

Day use only (no food supplied):	\$325	Per day				\$
Day and night use (no food supplied):	\$ 500	First day/night				\$
	\$ 350	Per day/night				\$
			# Adults	# Under 12	# Under 5	\$
Overnight stay with meals:	\$ 900	Minimum Charge*	15 or less			\$
# Guests over 15 @	\$ 50	Per person/night				\$
Day use with meals/ Extra visitors:						\$
Breakfast:	\$ 5	per person/day				\$
Lunch:	\$ 7	per person/day				\$
Supper:	\$ 10	per person/day				
Sound Equipment Rental	\$100	Includes entire stay				\$
					Subtotal :	\$
Other Details:		* We do welcome groups of 15 or less, but in order to cover the				
		cost of the facility usage, we must charge a minimum fee				
		of \$900 per night when meals are included.				
Reservation/Damage Deposit :					(\$250)	\$
Total Accommodation & Meal Fees :					Total from above	\$
Donations :						\$
Total Balance Owing :					Minus previously paid deposit	\$
Total Paid :			Date Paid:			\$

Where applicable, children under the age of 12 are half-price and children under the age of 5 are free.  
 When making a donation to the VTI ministry over and above the fees, clearly indicate the name and address of the donor.